

SERVICE HOURS

You earned them...now make sure you get credit!

*To get credit for service hours, you **MUST** log them on x2vol*

How do you do it?

Go to the Naviance link on Schoology and click on x2Vol

Complete the registration process if you haven't done so already

Click on **Dashboard** and **Find Opportunities**

All Saxon Service opportunities are listed on the **Opportunities & Projects tab**.

Click on the Saxon Service date you participated in.

Mrs. Shomaker, enshomaker@fcps.edu, is Activity Contact for all Saxon Service opportunities. Please include the **date of the service**, the **activity you participated with**, and the **amount of time**. (Each Saxon Service period is worth one hour of service.)

Want to add hours not related to Saxon Service?

Click on **Add Hours** button at the top of the page on the **Dashboard**.

Go to **Personal Project** and click on **Create New** to enter a new volunteer activity

Be sure to include: the **contact information of the person who verified the hour** the **date of service** and **amount of time**; and check the **oath statement** verifying the accuracy of the information. Submit to Mrs. Shomaker--

enshomaker@fcps.edu

*If you have any questions, please email Mrs. Shomaker or see her in the Student Services Dept.
or visit the **x2vol Help Desk during Saxon Service***